



**Multi-Disciplinary Research Unit (MRU)
Agartala Govt. Medical College
Agartala, Tripura (West)**

No.F.13(1-65)-AGMC/MRU/HPLC.Proposal/2023/5849-50, Dated: Agt, the...^{02nd}.....November, 2023.

Short Notice Inviting Quotation (SNIQ)

SNIQ has been invited by the Nodal Officer, MRU, AGMC, Agartala, Tripura (W), from Reputed Firm/Authorized Distributor/Agent/Supplier/Dealer for “Analytical Standards for Water Soluble Vitamins (Vit.B6 & Vit.B12) and Fat Soluble Vitamins (Vit.A & Vit.D3) for MRU, AGMC”.

The last date of submission of tender is up to **16:00 hours on 20.11.2023**. The detailed SNIQs may be seen at the AGMC website (www.agmc.nic.in) and also may be seen at Notice Board of AGMC College Building, Agartala and can also be collected in person from the Office of the Multi-disciplinary Research Unit (MRU), AGMC on any working days from **02.11.2023 to 20.11.2023** between 11.00 am to 4.00 pm.

Terms and conditions

1. The sealed tender in 02 (two) cover system i.e. **I. Technical Bid** and **II. Financial Bid** should be addressed to the Multi-disciplinary Research Unit (MRU), AGMC & GBP Hospital, Agartala, either by Speed Post/Courier/Registered Post **on or before 16.00 hours on 20.11.2023** shall reach to the office of the Multi-disciplinary Research Unit (MRU), AGMC & GBP Hospital, Agartala, Kunjaban-799006, West Tripura and on top of the sealed envelope it should be super-scripted as “Analytical Standards for Water Soluble Vitamins (Vit.B6 & Vit.B12) and Fat Soluble Vitamins (Vit.A & Vit.D3) for MRU, AGMC”.
2. Any tender received after the aforesaid timeline shall be liable to be summarily rejected. The Multi-disciplinary Research Unit (MRU), AGMC & GBP Hospital shall not be liable in any manner for any delay occasioned or failure caused in delivering a quotation within the prescribed timeline as aforesaid.
3. The tenders/bidders shall mention their name of firm, address, contract number & e-mail ID on envelopes.
4. Bids received in due manner are likely to be opened in due course after end date of submission, in the office of the Principal, AGMC & GBP Hospital, Agartala.
5. **The bids should be submitted in 02 (two) separate sealed envelopes inside sealed cover envelopes.** The contents of the bids should be as:
 - I. Technical Bid: Self-attested photocopy of relevant up to date & valid documents.**
 - i. Trade License.
 - ii. PAN card.
 - iii. GST Registration Certificate.
 - iv. Professional tax Clearance Certificate.
 - v. MSME certificate (if applicable).

Dr. Bidhan Goswami
Nodal Officer
Multi Disciplinary Research Unit
AGMC, Agartala.

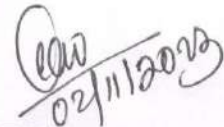
List of Requirements:

Sl No.	Item description	Make & Cat. No.	Unit	Quantity
1.	Retinyl Acetate Analytical Standard	Make: Sigma Cat: 46958	100 mg	01 no.
2.	Cholecalciferol (D3) Analytical Standard	Make: Sigma Cat: 47763	100 mg	01no.
3.	Pyridoxine 98%	Make: Sigma Cat: P5669-5G	5 gm	01 no.
4.	Vitamin B ₁₂ ≥98%	Make: Sigma Cat: V2876-100 MG	100 mg	01 no.

II. Financial Bid: Financial Bid should be submit on the letter head of agency/firm.

- i. Rate of each item along with specification.
 - ii. Rate should be inclusive of all taxes (including GST).
6. The MRU Purchase Committee shall have the right to waive off any of the aforesaid requisites in deserving cases.
 7. Rates quoted in financial bid should be in Indian currency only and rate should be quoted inclusive of all taxes (Including taxes, duties, GST, etc. as applicable).
 8. **An Anti-Corruption Agreement need to be signed between the supplier and user department before supplying of the ordered item/s.**
 9. It will be the sole responsibility of the bidder to submit clear and legible scanned documents as necessary for assessment, failing which the quotation is liable to be rejected.
 10. If any of the certificates/documents furnished by a bidder is found to be false/fabricated/bogus, the bitter shall be liable to be Black-listed apart from other legal liabilities.
 11. Only bids of those bidders who qualify in the technical round shall be considered for opening of financial bid.
 12. The tender will be accepted on the lowest rate and quality basis.
 13. The rate contract shall be remain valid for a **period of 01 (one) year** from the date of issuing purchase order.
 14. The contact may be extended for a further period of 01(one) more year with mutual consent and on satisfactory performance during contract period on the same terms, conditions and rates and at the discretion of AGMC & GBP Hospital, Agartala.
 15. The quantity mentioned in SNIQ may increase or decrease as per decision of the authority.
 16. SNIQ can be cancelled at any point of time by the Nodal Officer, MRU, AGMC & GBP Hospital, Agartala, without any prior notice.
 17. Supply should be made on F.O.R. Door Delivery basis at the earliest, but not later than 30 (thirty) days from the date of issue of purchase order.

18. If any batch of items supplied is found unsatisfactory and not of standard quality (after testing), the total quantity of sub-standard batch supplied item should be taken back and replaced by fresh stock at own cost of supplier/authorized distributor/manufacturing company irrespective of whether any part is consumed.
19. Initiation of Payment of bills will be made only after successful completion of supply and application demonstration will be done by the company person (Application Engineer, by their own cost (if necessary)).
20. After completion of supply, bills in triplicate shall be submitted to the office of the undersigned for making payment.
21. 2 % Income tax will be deducted from the bill as per Govt. Rules.
22. A penalty @1% on the total value shall be charged for every week or part of week of delay beyond the stipulated date of supply.
23. The Nodal Officer, MRU, AGMC, Agartala, reserves the right to unilaterally revoke or cancel this SNIQ at his discretion without prior notice; and to reject any quotation or to select a quotation other than the lowest one on justifiable grounds.


02/11/2023

(Dr. Bidhan Goswami)

Nodal Officer

**Multi-disciplinary Research Unit (MRU)
Agartala Govt. Medical College**

Dr. Bidhan Goswami

Nodal Officer

Multi Disciplinary Research Unit
AGMC, Agartala