



**Department of Community Medicine
Agartala Gov't Medical College**

F.No.11(11-iii)/MRHRU/Contingency & Travel/DNMS/Tripura2020-21

Date: 05/09/21

Notice Inviting Quotation

Sealed quotations in plain paper are hereby invited for Ecco vehicle having valid registration and commercial licenses from the Transport Authority for hiring 01 (one) vehicle for a project "A National Model to Measure Burden and Map Quality of Care for Type 2 Diabetes Mellitus in Rural Population in India, involving Medical Collage through Primary Health Care Setup" Kherengbar Hospital Complex, Khumulwng, Tripura.

TERMS and CONDITIONS

1. The sealed quotations addressed to **PI of the project, Dept of community medicine, AGMC.** Superscripted "**Hiring of Vehicle**" on the envelope should reach to the office of the undersigned in the Dept. of Community medicine, AGMC, Agartala West Tripura during office hours till 4:00 P.M. The sealed quotations will be received up to 3:00 P.M., on 16thSep,2021.

Quotation is to be submitted in the form of application on a plain paper to the **Principal Investigator** and has to be signed by the applicant and has to be mentioned that all terms and condition are accepted.

2. The vehicle may be needed for approximately 20-25 days in a month, as and when required, may included holidays and will be hired in a day to day basis. The vehicle has to be stationed at MRHRU, Khumulwng, West Tripura.

3. No enhancement of rates within the valid period of the contract shall be entertained.

4. Copy of the "Power of Attorney" of the vehicle should be submitted, if the quotationer does not own the vehicle.

5. Rate will be valid for **one year** from the date issue of order.

6. The rate should be quoted both in figures and words for the following items:-

- a. Name and specification of the vehicle
- b. Model No. and YEAR of manufacturing
- c. Detention Charge per day
- d. Running charge per K.M.
- e. Overtime beyond 08 (Eight) hours of duty per day mentioning rate per hour for extra work.

The above mentioned information may be submitted in the tabular form as mentioned below.

Specification of the vehicle	Model No. and month of manufacturing	Detention Charge per day in Rs.	Running charge per kilometer in Rs.	Overtime charge per kilometer in Rs.	Night halt charge Rs.
Ecco					

7. The cost of fuels, lubricants, spare parts and Insurance of the vehicle and remuneration of the driver of the vehicle is to be borne by the owner/agency.

8. During submission of rate, Photostat copies of necessary documents in respect of the vehicle (Registration, up to date Tax Token, Insurance and Fitness Certificate of the Vehicle etc.) along with copy of PAN Card have to be submitted by the owner/agency.

9. The Log Book should be signed on the day of the duty mentioning date, kilometer reading and time of reporting and departure. Each journey should be certified by the P.I. / Project Technical officer who avail the vehicle for journey. Bill claimed against the journey not duly certified will not be paid.

10. Whenever, the vehicle will be out of order/off road during the duty hours of the validity period an alternative vehicle should be replaced within 02 (Two) hours in order to avoid interruption of service.

11. The successful bidder should keep the vehicle with a driver for 8:00 A.M. to 5:00 P.M for the duty in the study area. In no circumstances, the vehicle and the driver should be out of the MRHRU premises without the permission of the authority on duty hours.

12. The vehicle will be utilized for field activity West Tripura.

13. The GST rate should be included the vehicle bill, as per Government Rule.

14. Payment will be made on monthly basis on submission of Bills in triplicate certified by concerned officials along with relevant up to date Log Book.

15. The undersigned reserves the right to accept or reject any or all quotation (s) without assigning any reason.

16. Any dispute, if arises thereof will have jurisdiction of Agartala High Court.



Dr Rituparna Das
Associate Professor & PI of the Project
Department of Community Medicine
Agartala Government Medical College

Copy to:

1. The Principal, Agartala Government Medical College, Agartala for information and with a request to arrange to display in the Notice Board.
2. The Medical Superintendent, GBP Hospital, Agartala for information and with request to arrange to display in the Notice Board.
3. PWD Office, Khumlung, for information and with request to arrange to display in the Notice Board.
4. Kherengbar, hospital complex, Khumlung, for information and with request to arrange to display in the Notice Board.