



Model Rural Health Research Unit (MRHRU)
Department of Health Research
Ministry of Health & Family Welfare, Government of India
Khumulwng, Tripura: 799045

F.No.13/ MRHRU/ Vehicle/Trip-2015-2016/243

Date- 07/10/21

Notice Inviting Quotation

Sealed quotations in plain paper are hereby invited from Transport Agency/Travel agent for Bolero/Scorpio/Sumo/Ecco vehicle having valid registration and commercial licenses from the Transport Authority for hiring vehicle **as on when required for Model Rural Health Research Unit (MRHRU), Kherengbar Hospital Complex, Khumulwng, Tripura.**

TERMS and CONDITIONS

1. The sealed quotations addressed to **Member Secretary (MRHRU, Tripura State) Kherengbar Hospital Complex, Khumulwng, Tripura.** Superscripted "**Hiring of Vehicle**" on the envelope should reach to the office of the undersigned in the MRHRU Building, **Kherengbar Hospital Complex, Khumulwng, Tripura,** during office hours till 4:00 P.M. The sealed quotations will be received up to 3:00 P.M., on 22nd Oct, 2020 Quotation will be opened if possible same day.


Quotation is to be submitted in the form of application on a plain paper to the **Member Secretary** and has to be signed by the applicant and has to be mentioned that all terms and condition are accepted.

2. The vehicle has to be deployed as on when required by the MRHRU authority.
3. No enhancement of rates within the valid period of the contract shall be entertained.
4. As and when required for the Project work, the vehicle has to be placed in time on receiving requisition in writing at least 12 hours before the commencement of journey.
5. Cancellation of pre-scheduled journey will be intimated at least 12 hours prior to the commencement of journey over telephone also by the concerned officials in writing.
6. Rate will be valid for **one year** from the date issue of approved list.
7. In order to decide lowest bidder, total journey per day will be considered as maximum 50 KM. Following example is excepted below-Detention charge per day incl. all taxes & charges-Rs.X.00, Per KM running charges incl. all taxes & charges-Rs. Y. Total amount for 50KM running per day-Rs. (X+50Y), this value will be considered at the time of preparation of comparative statement.
8. The rate should be quoted both in figures and words for the following items:-
 - a. Name and specification of the vehicle
 - b. Detention Charge per day
 - c. Running charge per K.M.
 - d. Overtime beyond 08 (Eight) hours of duty per day mentioning rate per hour for extra work.

The above mentioned information may be submitted in the tabular form as mentioned below.

Specification of the vehicle	Detention Charge per day in Rs.	Running charge per kilometer in Rs.	Overtime charge per kilometer in Rs.	Night halt charge Rs.
Bolero/Scorpio/Sumo/Ecco				

9. The cost of fuels, lubricants, spare parts and Insurance of the vehicle and remuneration of the driver of the vehicle is to be borne by the owner/agency.
10. During submission of rate, Photostat copies of necessary documents in respect of the Transport agency/ travel agent along with copy of PAN Card, & GST registration all the document have to be submitted.
11. The Log Book should be signed on the day of the duty mentioning date, kilometer reading and time of reporting and departure. Each journey should be certified by the P.I. / Research Scientist who avail the vehicle for journey.
12. The vehicle will be utilized for field activity all over the State of Tripura.
13. For field programme night halt may be necessary in some cases, separate rate for night halt to be coated.
14. The GST rate should be included the vehicle bill, as per Government Rule.
15. Payment will be made submission of Bills in triplicate certified by concerned officials along with relevant up to date Log Book.
16. The undersigned reserves the right to accept or reject any or all quotation (s) without assigning any reason.
17. Any dispute, if arises thereof will have jurisdiction of Agartala High Court.


7/10/21
Dr. Subrata Baidya
Member Secretary
MRHRU - Tripura.
Member Secretary (MRHRU, Tripura State)