



No. F.13(1-41)AGMC/MRU/Project/SNIQ/2021/Vol-IV/3261-6264.  
Multi-Disciplinary Research Unit  
Agartala Govt. Medical College  
Agartala

Dated, Agt, the 12<sup>th</sup> Feb. 2021.

**Short Notice Inviting Quotation(SNIQ)**

Quotations in sealed cover are hereby invited by the Nodal Officer, MRU, AGMC, Agartala, Tripura (W), from Reputed Firm/Authorized Distributor/ Agent/ Supplier/ Dealer for one 'Dell desktop monitor for Multi Disciplinary Research Unit, AGMC and GBP Hospital, Agartala'.

**Terms and conditions**

1. The detailed SNIQ (Short Notice Inviting Quotation) can be seen and downloaded from the college website [www.agmc.nic.in](http://www.agmc.nic.in) and also may be seen at notice board of AGMC, Agartala.
2. Sealed quotations in **two cover** system, i.e., **i. Technical Bid** and **ii. Financial bid** should reach the Office of the Principal, AGMC, Agartala, Tripura (W) on or **before of 23.02.2021, upto 4:00 pm**, by Speed post/Courier/Registered post/by hand only.
3. The sealed quotation should be addressed to "**Nodal Officer, Multi disciplinary Research Unit, AGMC & GBP Hospital, Post office-Kunjaban, Agartala-799006, Tripura West**". On top of the sealed envelope it should be super-scripted as '**Dell desktop monitor for Multi Disciplinary Research Unit, AGMC and GBP Hospital, Agartala**'.
4. Quotations received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
5. The bidders should provide the name of the firm, contact address, telephone numbers with STD codes, mobile number/FAX no. and e-mail id inside the sealed envelope. The quotations are likely to be opened in due course, in the Office of the Principal, AGMC, Agartala.
6. The bids should be submitted in two separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:
  - a. **Technical bid:**
    - i. Photocopy of Relevant trade license.
    - ii. Photocopy of PAN Card.
    - iii. Photocopy of GST Registration.
    - iv. Technical specifications of the quoted item/s with compliance statement.

*(Signature)*

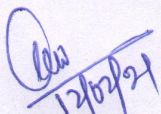


**Specifications of the Dell desktop monitor:**

Sl no.	Name of the equipment	Specifications	Quantity
1	Dell desktop monitor	<ul style="list-style-type: none"><li>• Should be 18.5 inch monitor</li><li>• mounting type: stand mount</li><li>• Power cable should be provided.</li><li>• Minimum one year of warranty.</li><li>• Should be compatible with Hp desktop windows 10, 64 bit operating system.</li></ul>	01

**b. Financial bid:**

- I. Rate of all the items.
  - II. Rates should be inclusive of all taxes. Basic price of the item & the GST should be mentioned separately in the financial bid. The item should be for F.O.R door delivery basis at MRU, AGMC.
7. Payment will be made on triplicate bill basis submitted by the firm but payment process will be initiated only after successful completion of supply.
  8. Payment will be released only after satisfactory installation with demonstration, if necessary. No advance payment will be entertained.
  9. 1.5% Income tax will be deducted from the bill as per guidelines of the Govt., if applicable.
  10. Rate quoted should be valid for one year from the date of supply order.
  11. Handwritten quotations shall be summarily rejected.
  12. The supply order must be executed **within 7 days**. Failure to which penalty @1% of total value will be charged for every week or part week beyond the stipulated date.
  13. . However relaxation will be entertained only in special circumstances (Natural Calamities, War or any other situation beyond human control).
  14. The quantities shown in the list attached to the Quotations notice can be increased or decreased depending upon the decision of the authority.
  15. In case of bidder whose rates are accepted, the terms and conditions of this Quotations notice shall be deemed to be have been duly accepted by him & will be binding agreement & the fact of submission of tender shall constitute acceptance of all conditions.
  16. Any enhancement of rates within the validity period of contract will not be considered.
  17. Nodal Officer, MRU, AGMC reserves the right to terminate unilaterally the contract or cancel the supply order at any time without any notice within the validity of the rates.

  
12/02/21  
Nodal Officer  
MRU, AGMC