



GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL SUPERINTENDENT & HEAD OF DEPARTMENT
AGARTALA GOVT. MEDICAL COLLEGE & GBP HOSPITAL
KUNJABAN, AGARTALA- 799006, TRIPURA (W).

Website: agmc.nic.in, E-mail: gbpurchase54321@gmail.com, Phone: 0381-2353112

No. F. 3(24)-AGMC & GBPH/S&P/General Articles/2021-22(Sub-V)/22 Dated, Agartala, the ...13/04/2023

NOTICE INVITING TENDER (NIT)

NIT has been invited by the Medical Superintendent & Head of Department, AGMC & GBP Hospital, Agartala from reputed firms / authorized distributors / suppliers / dealers / retailers for ***“Rate contract for fabrication of Prostheses & Orthoses for use in the Dept. of PMR, AGMC & GBP Hospital, Agartala”***.

The last date of submission of quotations is up to **17:00 hours on 27.04.2023**. The specifics of the NIT may be seen at the AGMC Website www.agmc.nic.in and also may be seen at Notice Board, Office of the Medical Superintendent, AGMC & GBP Hospital, Agartala and can also be collected in person from the Office of the Medical Superintendent, AGMC & GBP Hospital, Agartala (**Store & Purchase Section**) on any working days from **13.04.2023 to 27.04.2023** between 11.00 am and 4.00 pm.

Terms & Conditions

1. The sealed quotations in 02 (two) cover system i.e. **A. Technical Bid** and **B. Financial Bid** should be addressed to **“The Medical Superintendent & Head of Department, AGMC & GBP Hospital, Kunjaban- 799006, Agartala, Tripura (W) either by Speed Post/Courier/Registered Post or in person on or before 17:00 hours on 27.04.2023 shall reach to the office of the Medical Superintendent & Head of Department, AGMC & GBP Hospital, Kunjaban- 799006, Agartala, Tripura (W)”** and on top of the sealed envelope it should be super-scripted as ***“Rate contract for fabrication of Prostheses & Orthoses for use in the Dept. of PMR, AGMC & GBP Hospital, Agartala”***.
2. Any quotation received after the aforesaid timeline shall be liable to be summarily rejected. The Medical Superintendent & Head of Department, AGMC & GBP Hospital shall not be liable in any manner for any delay occasioned or failure caused in delivering a quotation within the prescribed timeline as aforesaid.
3. The quotationers/bidders shall mention their name of firm, address, contact number & e-mail ID on envelopes.
4. Quotations received in due manner are **likely to be opened next day after end date submission, in the College Council Room, AGMC & GBP Hospital, Agartala**, unless postponed for any unfrozen reason. Quotationers can be physically present to witness the quotations-opening proceeding (no separate notice will be issued to this effect to any quotationer).

5. The bids should be submitted in 02 (two) separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:

A. Technical Bid: Self-attested photocopy of relevant up to date & valid documents.

- i. Valid Relevant Trade License.
- ii. PAN Card.
- iii. GST Registration Certificate with last GST return copy.
- iv. Earnest Money Deposit (EMD).

B. Financial Bid: Financial Bid/Price Bid should be submit on the letter head of agency/firm.

- i. Rate of each item should be quoted inclusive of all taxes (Including GST).

6. The Technical (Tender Evaluation) Committee of the hospital shall have the right to waive off any of the aforesaid requisites in deserving cases.

7. Rates quoted in financial bid should be in Indian currency only and rate should be quoted inclusive of all taxes (Including taxes, duties, GST, etc. as applicable).

8. Income Tax and other taxes/GST shall be deducted from the bill as per government norms.

9. The eligible bidder should submit Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees Five thousand) only. The EMD should be submitted by way of Demand Draft only drawn in favour of The Medical Superintendent & HoD, AGMC & GBP Hospital, Agartala, Fund payable at Agartala.

10. The EMD of unsuccessful bidders will be returned after award of contract (AOC) to the successful bidder and shall carry no interest whatsoever. No correspondence/request for withdrawal of the EMD shall be entertained before award of contract.

11. The tender is liable to be rejected out rightly on non-submission of EMD. EMD is mandatory for all bidders, without submission of EMD as a technical bid will be rejected or treated as invalid.

12. Tenderer shall not be entitled for any interest on EMD/Security Deposit.

13. EMD of the successful bidder will be kept as a Performance Security up to AOC valid period.

14. The security deposit can be forfeited by the Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract.

15. Documentary proof /certificates duly self-attested in support of the eligibility criteria should be submitted as mentioned in this tender document.


16. It will be the sole responsibility of the bidder to submit clear and legible scanned documents as necessary for assessment, failing which the quotation is liable to be rejected.

17. If any of the certificates/documents furnished by a bidder is found to be false/fabricated/bogus, the bidder shall be liable to be Black-listed apart from other legal liabilities.

18. Only bids of those bidders who qualify in the technical round shall be considered for opening of financial bid.

19. After evaluation of the Technical Bid, the financial bid of successful bidders in technical round will be evaluated. The total contract value will be taken into account for deciding the L1.

20. Bidder quoting the lowest rate in aggregate of all items shall be considered the lowest (L1) quoting bidder and shall be awarded the contract.
21. The rate contract shall be remain valid for a period of 01 (one) year from the date of award of contract in accordance with the terms and conditions mentioned herein.
22. The quantity mentioned in NIT may increase or decrease at any time.
23. The machines, manpower and TA, DA etc. shall be borne by the bidder. The necessary space and electric charges provides by the tender inviting authority.
24. The tender inviting authority reserves the right to place work order to other bidders also at the L1 rate to be discovered through the present tender process on the same terms & conditions if agreed by them and considered necessary by the authority.
25. No interest can be claimed in case of delay in making payment beyond the stipulated period of payment.
26. Tender can be cancelled at any point of time by the Medical Superintendent & Head of Department, AGMC & GBP Hospital, Agartala, without any prior notice.
27. Payment of bills will be made after successful completion of work as per the terms and conditions of the concerned Work Order. No advance payment will be entertained. No part payment will be made. Payment will be made on completion of the full supply.
28. After completion of supply bill in triplicate shall be submitted to the office of the undersigned for marking payment.
29. **A penalty @ 1%** on the total value (Basic Price) shall be charged for every week or part of week of delay beyond the stipulated date of supply.
30. Unsatisfactory, unprofessional and fraudulent behaviour shall result in termination of the contract, with forfeiture of the security deposit.
31. The Medical Superintendent & Head of Department, AGMC& GBP Hospital, Agartala, reserves the right to unilaterally revoke or cancel this NIT at his discretion without prior notice; and to reject any quotation or to select a quotation other than the lowest one on justifiable grounds.
32. In case of legal dispute, the jurisdiction will be the Hon'ble High Court of Tripura, Agartala.
33. The firm hereby represents that it has sufficient knowledge of the English language to understand fully the contract. The contract shall be in the English language, and all documentation related here to will also be in the English language. Hand written quotation shall be summarily rejected.
33. The agency has to give 03 months notice before cancellation of the contract. Contravention of the same would lead to forfeiture of performance guarantee/Security money along with all outstanding dues.
34. The contract can also be terminated by AGMC & GBP Hospital with one month notice period, if any revised policy decision by Medical Superintendent & Head of Department, AGMC & GBP Hospital demands the same.


Medical Superintendent & HoD
AGMC & GBP Hospital, Agartala.

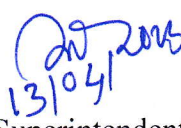
Financial Bid/Price Bid

(Financial Bid/Price Bid should be submit on the letter head of agency/firm)

Sl. No.	Name of Work	Quantity required	Unit	Basic Price per unit (Excluding GST)	Basic Price per unit (Including GST)	Total Amount (Including GST)
1	2	3	4	5	6	7=3 x 6
1.	Plaster of Paris (POP) Powder	01 Bag	Per 50 Kg Bag			
2.	Velcro loop & hoop (1")	01 Roll	per Mtr.			
3.	Velcro loop & hoop (2")	01 Roll	per Mtr.			
4.	Fevicol (707)	02 Ltr.	Per Ltr.			
5.	PP Sheet, Size: 1220 x 2000 x 2 mm	02 Pieces	Pieces			
6.	PP Sheet, Size: 1220 x 2000 x 3 mm	02 Pieces	Pieces			
7.	Ethaflex Sheet(2 mm x 3 mm)	02 Pieces	Pieces			

Note: 1. Quantity of the listed items may be increase or decrease during the course of contract period.

2. Any increase or decrease of taxes, duties or prices of components, etc., will not affect the rates during the entire period of rate contract.


13/04/2015
Medical Superintendent & HoD
AGMC & GBP Hospital, Agartala.

COMPULSORY DOCUMENTS IN TECHNICAL BID (WITHOUT WHICH THE OFFER IS LIABLE TO BE CANCELLED)

Sl. No.	Compulsory Documents	Submitted	Page No.
1.	Valid Relevant Trade License	Yes/No	
2.	Copy of Pan	Yes/No	
3.	GST Registration Certificate	Yes/No	
4.	Earnest Money Deposit (EMD)	Yes/No	

NOTE:

- (a) The Technical Bid will be rejected if the requested information/documents have not been furnished by the bidder as detailed above.
- (b) Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copy(ies) of the document(s) are kept.
- (c) In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

Signature.....

Name.....

Name of the Company and Address (with Seal).....

