



F.13(1-64)/AGMC/MRU/Project/GDM Gut Microbiota/2023/Procurement/5142 - 5143

Multi-disciplinary Research Unit  
Agartala Government Medical College  
Agartala

Dated : Agartala...<sup>20<sup>th</sup></sup>.....Dec, 2023

F.13(1-64)/AGMC/MRU/Project/GDM Gut Microbiota/2023/Procurement

Short Notice Inviting Quotation (SNIQ)

SNIQ has been invited by the **Principal Investigator, GDM Gut Microbiota Project, MRU, AGMC, Agartala, Tripura (W)**, from Reputed Firm/Authorized Distributor/Agent/Supplier/Dealer for SNIQ1 for **“Certain ELISA Kits for GDM Gut Microbiota Project, MRU, AGMC and GBP Hospital, Agartala”**.

The last date of submission of tender is up to **16:00 hour's on 09/01/2024**. The specifications of NIT may be seen at the AGMC website [www.agmc.nic.in](http://www.agmc.nic.in) and also may be seen at Notice Board of AGMC College Building, Agartala and can also be collected in person from the Office of the Multi-disciplinary Research Unit (MRU), AGMC on any working days from **20/12/2023 to 09/01/2024 between 11.00 am to 4.00 pm**.

Terms and conditions

1. The detailed SNIQ (Short Notice Inviting Quotation) may be seen at notice board of AGMC, and may also be seen in details in College website ([www.agmc.nic.in](http://www.agmc.nic.in)).
2. Sealed quotations in **two (02) separate envelop in a single cover system**, i.e., i. **Technical Bid** and ii. **Financial bid** should reach the Office of the **Multi-disciplinary Research Unit, AGMC and GBP Hospital, Post office-kunjaban, Agartala-799006, Tripura West** on or **before 4:00 pm of 09/01/2024** by Speed post/Courier/Registered post only.
3. The sealed quotation should be addressed to **“Principal Investigator, GDM Gut Microbiota project, Multi disciplinary Research Unit, AGMC and GBP Hospital, Agartala-799006, Tripura West.”** And on top of the sealed envelope it should be super-scripted as SNIQ1 for **“Certain ELISA Kits for GDM Gut Microbiota project, Multi disciplinary Research Unit, AGMC and GBP Hospital, Agartala”**.
4. Any tender received after the aforesaid timeline shall be liable to be summarily rejected. The Multi-disciplinary Research Unit (MRU), AGMC & GBP Hospital shall not be liable in any manner for any delay occasioned or failure caused in delivering a quotation within the prescribed timeline as aforesaid.

*Agg*  
*20/12/23*

**Dr. Bidhan Goswami**  
Assistant Professor  
Dept. of Microbiology  
AGMC, Agartala

5. The tenders/bidders shall mention their name of firm, address, contract number & e-mail ID on envelopes.
6. Bids received in due manner are likely to be opened in due course after end date of submission, in the office of the Principal, AGMC & GBP Hospital, Agartala.
7. The bids should be submitted in **02(two) separate sealed envelopes** inside sealed cover envelopes mentioning **SNIQ1 for "Certain ELISA Kits for GDM Gut Microbiota Project, MRU, AGMC and GBP Hospital, Agartala.**

The contents of the bids should be as:

- A. Technical Bid: Self-attested photocopy of relevant up to date & valid documents.**
- i. Trade License.
  - ii. PAN card.
  - iii. GST Registration Certificate.
  - iv. Professional tax Clearance Certificate (Presently known as tax clearance certificate)
  - v. MSME certificate (if applicable).

**List of Requirements:**


Sl. No.	Name of the item with detailed specification	Quantity
1.	Human Serum Folate ELISA Kit	01 kit
2.	Serum Fasting Insulin (FINS) ELISA Kit	01 kit

- B. Financial Bid: Financial Bid should be submit on the letter head of agency/firm.**
- i. Rate of each item along with specifications.
  - ii. Rate should be inclusive of all taxes (including GST).
8. The MRU Purchase Committee shall have the right to waive off any of the aforesaid requisites in deserving cases.
  9. **An Anti-Corruption Agreement need to be signed between the supplier and user department before supplying of the ordered item/s.**
  10. Rates quoted in financial bid should be in Indian currency only and rate should be quoted inclusive of all taxes (Including taxes, duties, GST, etc. as applicable).
  11. It will be the sole responsibility of the bidder to submit clear and legible scanned documents as necessary for assessment, failing which the quotation is liable to be rejected.
  12. If any of the certificates/documents furnished by a bidder is found to be false/fabricated/bogus, the bidder shall be liable to be Black-listed apart from other legal liabilities.

  
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 Assistant Professor  
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13. Only bids of those bidders who qualify in the technical bid shall be considered for opening of financial bid.
14. The tender will be accepted on the lowest rate considering the quality.
15. The rate contract shall be remain valid for a **period of 01 (one) years** from the date of issuing supply order in accordance with the terms and conditions mentioned herein.
16. The contact may be extended for a further period of 01(one) more year with mutual consent and on satisfactory performance during contract period on the same terms, conditions and rates and at the discretion of AGMC & GBP Hospital, Agartala.
17. The quantity mentioned in SNIQ may increase or decrease at any time.
18. SNIQ can be cancelled at any point of time by the **Principal Investigator, GDM Gut Microbiota project, MRU, AGMC & GBP Hospital, Agartala**, without any prior notice.
19. Supply should be made on F.O.R. Door Delivery basis at the earliest, but not later than 15(fifteen) days the date of issue of purchase order.
20. If any batch of items supplied is found to be not of standard quality after testing the total quality of sub-standard batch supplied item should be taken back and replaced by fresh stock at own cost of supplied irrespective of whether any part is consumed.
21. Initiation of Payment of bills will be made after successful completion of supply and application demonstration will be done by company person (Application Engineer, by their own cost (if necessary)).
22. After Completion of supply, bills in triplicate shall be submitted to the office of the undersigned for making payment.
23. 2% Income Tax will be deducted from the bill as per Govt. Rules.
24. A penalty @1% on the total value shall be charged for every week or part of week of delay beyond the stipulated date of supply.
25. The **Principal Investigator, GDM Gut Microbiota project, MRU, AGMC & GBP Hospital, Agartala**, reserves the right to unilaterally revoke or cancel this SNIQ at his discretion without prior notice and to reject any quotation or to select a quotation other than the lowest one on justifiable grounds.

  
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Assistant Professor  
Dept. of Microbiology  
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PI, GDM Gut Microbiota Project  
AGMC & GBP Hospital  
Agartala, Tripura