

Date :- 25 / 5 / 2022

Notice Inviting Tender

Notice Inviting Tender in sealed cover is hereby invited by the Medical Superintendent & Head of office, AGMC & GBP Hospital, Government of Tripura, Agartala on behalf of the Governor, Tripura from the reputed firm/Agency for the supply of “ **Gas Cartridge & Printer Cartridges**” for the use of **Agartala Govt. Medical College & G.B.P. Hospital, Agartala-799006, Tripura.**

Terms & Condition

1. Sealed Tender in two cover system, **i. e. I. Technical bid and II. Financial bid should** reach the office of the Medical Superintendent and Head of Department, AGMC & GBP Hospital, Agartala on or before **12:00 noon of 14th June, 2022** by speed post/Courier/registered post only.
2. N.I.T in sealed cover addressed to “**Executive cum Member Secretary (Medical Superintendent)**, Agartala Government Medical College & G.B.P. Hospital, Agartala, P.O.-Kunjaban, Agartala-799006, and Tripura (W)” should reach the office of the undersigned on **or before 12:00 noon of 14th June, 2022** .
3. The Tender are requested to be sent to the office of the Medical Superintendent & Head of Department, Agartala Government Medical College & GBP Hospital, Agartala, Tripura-799006.
4. The detailed terms & Conditions **of the N.I.T can be collected free of cost from the NHM section (ground floor), AGMC & GBPH on all working days from 11.00AM to 04.00PM up to 13th June, 2022 and also up to 12.00 noon of 14th June, 2022** .
5. Quotation received after stipulated date & time will be entitled to be rejected. The undersigned shall not be responsible for any postal delay, etc.
6. On top of the envelope “**Notice Inviting Tender for the Supply of “ Gas Cartridge & Printer Cartridges” for the use of Agartala Govt. Medical College & G.B.P .Hospital**” along with full name & address with contact number, Fax no & e-mail id of the bidder should be mentioned. Tenders are likely to be opened on the next day in the office (if possible) Agartala Govt. Medical College & G.B.P .Hospital. Bidders or their authorized representatives are desired to be present during opening of quotation.
7. The bid should be submitted in two separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:

A. Technical bid:-

- I. **An EMD in the form of Bank Draft / Demand Draft of Rs.5000/- (Rupees Five Thousand)** has to be submitted in favour of Executive-Cum-Member Secretary (Medical Superintendent & Head of office) AGMC & GBP Hospital. This will be released after successful supplier of the tendered items.
- II. Pan card (photocopy)
- III. Relevant trade licence (photocopy)
- IV. Valid GST Registration Certificate/ Number.
- V. Up to date **Tax clearance certificate** must be submitted (Receipt or Challan will **not be entertained**).
- VI. OEM authorisation/Manufacturing License (Photocopy).
- VII. **5 years experience** in relevant field in Govt. Sector/Institutions/Firms should be submitted by the bidder. Less experience bidder will be disqualified.

P.T.O

VIII. ISO certificate and European/Indian CE certificate must be submitted for ETO Gas Cartridges

IX. If any bidder doesn't mentioned any specification in column - c of below mentioned table, then the technical bid will treated as invalid.

B. Financial bid:-

- I. Rate of each item along with specification with Manufacturer or firm.
 - II. Price should be quoted inclusive all applicable taxes & supply should be for F.O.R. Door delivery to Store GBP/College Hospital, Agartala.
 - III. Income tax/other tax shall be deducted from the bill as per guideline of the government, if applicable.
8. The Tender will be accepted on the lowest rate basis the technically qualified bidders.
 9. No enhancement of rates within the validity period of the contract shall be entertained.
 10. The Undersign reserved the right to **cancel or accept** the tender without assigning any reasons.
 11. The quantity of the " **Gas Cartridge & Printer Cartridges**" may be increase or decrease at the time of supply order.
 12. After Completion of the supply triplicate bill is requested to be submitted to the office of the undersigned for making payment.
 13. The Supply must be **completed within 30 (Thirty) Days** from the date of issue of supply order and 5% security deposit must be submitted by the supplier if contract value exceed **Rs. 2 lakh**.
 14. A penalty @ 1% on the total value shall be charged for every week or part of week of delay beyond stipulated date of supply order and **the supply order will treated as cancelled if the successful bidder has failed to supply the goods within 45 days from the date of issuance of the supply order.**
 15. **The approved list/rate will remain valid up to 30/06/2023.**
 16. If any supplied items are found not of standard quality, the same should be taken back & replaced by fresh stock at the cost of supplier irrespective of any item used.
 17. Authority has right to increase or decrease the Quantity of the items.
 18. The details of items required to be supplied are as follows:

| A | B | C | D | E | F |
|-------|---|--|-----------------|---|---|
| Sl no | Name of the Particulars with Specification | Specification with the Name of Manufacturing Firm should be mentioned | Quantity | Basic rate per unit/ piece excluding GST | Total Rate including applicable all taxes with GST |
| 1. | ETO Gas cartridge for CTVS | 40 gm | 1 no. | | |
| 2. | Dot Matrix Printer Ribbon cartridge | 310 LQ | 1 no. | | |
| 3. | HP Laser jet printer, 77A cartridge | | 1 no. | | |


Executive-cum-Member Secretary, RKS
(Medical Superintendent cum HoD)
AGMC & GBP. Hospital,