

No.F.2 (485)-MED/RKS/Vehicles/2018-2019(Vol-I)  
Government of Tripura  
Office of Medical Superintendent  
& Head of Office, AGMC & G.B.P. Hospital, Agartala

Dated, Agartala, the, ----- 2020.

SHORT Notice Inviting Tender

Quotations in sealed cover are hereby invited by the Executive cum Member Secretary (Medical Superintendent) (RKS), AGMC & GBPH, on behalf of the Governor of Tripura from Reputed Firm /Agent/ Dealer for "Hiring of a Goods Carrying Vehicle for use in at Agartala Government Medical College & GBP Hospital, Agartala on round the clock basis".

Terms and Conditions

1. Sealed quotations in two cover system, i.e., i. **Technical bid** and ii. **Financial bid** should reach the Office of the Medical Superintendent and Head of Office, AGMC & GBP Hospital, Agartala on or **before 4:00 pm of 19-10-2020** by Speed post/courier/registered post only.
2. The sealed quotation should be addressed to "**The Medical Superintendent & Head of Office, Agartala Government Medical College & GBP Hospital, P.D.-Kunjaban, Agartala, Tripura West.**" And on top of the sealed envelope it should be super-scribed as "**Hiring of a Goods Carrying Vehicle for use in at Agartala Government Medical College & GBP Hospital, Agartala on round the clock basis**".
3. Quotations received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
4. The bidders should provide the name of the firm, contact address, telephone numbers with STD codes, mobile contact, FAX no and e-mail id inside the sealed envelope. The Bidders or their authorized representatives should remain present during the opening of the quotations. (If possible).
5. Contents of the bid document folders

The bidders shall submit their bids in two covers:

- Cover-I, Technical Bid; and
- Cover-II, Financial Bid.

The covers shall be kept in one big cover and sealed. Bidders should take care in putting the documents as described, otherwise the bids will not be considered. The Medical Superintendent, GBP Hospital, Agartala will accept only one cover duly sealed and stamped at the holdings. The cover should read as "**Hiring of a Goods Carrying Vehicle for use in at Agartala Government Medical College & GBP Hospital, Agartala on round the clock basis**", and also indicating there in:-

- Reference No. of the Tender.
- Due date for submission of the tender.
- Name of the firm with address, Phone & Fax, e-mail.

6. The documents to be submitted in **Cover-I (Technical bid)** are:-
  1. Photocopy of valid commercial license or undertaking to submit the same within 1 month of award of contract.
  2. Photocopy of PAN Card
  3. Vehicle Tax Clearance Certificate.(Copy)
  4. Copy of vehicles Registration Certificate.
  5. Valid Insurance Certificate(copy)
  6. Pollution clearance certificate (copy)
7. Document to be submitted in Financial bid:

SL.NO.	VEHICLE TYPE	CONTRACT RATE ON MONTHLY BASIS (INCLUSIVE OF DETENTION CHARGES, FUEL/ KILOMETER RATES AND ALL TAXES)
1.	Maxi truck or Carrier truck	

1/10/20

8. The vehicle will be hired on a monthly rate contract basis for an initial period of 2 months for carrying oxygen cylinders and goods for use at AGMC & GBP hospital for the COVID-19 purpose.
9. Payment of bill will be made after successful completion of service and submission of logbook certified by Pharmacist in charge, Medical Gas Store and Dy MS (In charge, Oxygen supply, AGMC & GBPH)
10. Income tax/GST/ Sale Tax will be deducted from the bill at the time of payment as per Govt. rule.
11. The driver/ drivers of the vehicle should have valid driving license which has to be produced after successful bidding and receipt of the work order. The concerned drivers should maintain a Log book.
12. The vehicle should be available on all days for 24 hours (including Sundays and Holidays). Instances of unavailability or failure to respond within 15 minutes of call shall result in forfeiture of the entire contractual amount for the respective month.
13. The successful bidder will be liable for any incidence of loss, breakage etc, of vehicle at the time of duty hours.
14. Whenever the vehicle is out of order/ off road an alternative vehicle should be replaced within 2(two) hours in order to avoid interruption of service.
15. The vehicle should be placed on duty within 2 days of receipt of the award of contract.
16. Tender can be cancelled at any point of time by the authority without any prior notice or showing any reason thereof.
17. The detailed terms and condition of the tender may be collected from the NHM section (Ground floor), office of the Medical Superintendent & Head of Office AGMC & GBP Hospital, Agartala from 11:00 am to 4:00 pm on all working days till the last date of submission of tenders.

*1/2/2022*

**Medical Superintendent, G.B.P. Hospital  
Executive cum Member Secretary (RKS)  
AGMC & GBPH**