



**GOVERNMENT OF TRIPURA  
HEALTH AND FAMILY WELFARE DEPARTMENT  
OFFICE OF THE MEDICAL SUPERINTENDENT & HEAD OF DEPARTMENT  
A.G.M.C. & G.B.P. HOSPITAL, AGARTALA.**

No.F.2(579)-MED/GEN/Instru.&Consum./RKS/2020-21/18253

Dated, Agartala, the 27/09/ 2023.

**Notice Inviting Tender**

Quotations in sealed cover are hereby invited by the Medical Superintendent and Head of Department, A.G.M.C. & G.B.P. Hospital, Agartala, Government of Tripura, on behalf of the Governor of Tripura from Reputed Firm/Authorized Distributor/Agent/Supplier/Dealer for “**Rate Contract for Supply of Envelope for USG Film, MRI Film, R-ray Film & CT Scan Film at AGMC & GBPH, Agartala**”.

**Terms and Conditions**

1. Sealed quotations in **two cover** system, i.e., (i). **Technical bid** and (ii). **Financial bid** should reach the Office of the Medical superintendent & Head of Department, AGMC & GBP Hospital, Agartala on or **before 4:00 pm of 17/10/2023** by **Speed post/courier/registered post only**.
2. The sealed envelope should be addressed to “**The Medical Superintendent and Head of Department, A.G.M.C. & G.B.P. Hospital, Agartala, P.O.-Kunjaban, Agartala, Tripura West, 799006.**” And on top of the sealed envelope it should be super-scribed as “**Rate Contract for Supply of Envelope for USG Film, MRI Film, R-ray Film & CT Scan Film at AGMC & GBPH, Agartala.**”
3. Tender received after the due date and time shall be rejected. The undersigned shall not be responsible for any postal delay, etc.
4. The bidders should provide the name of the firm, contact address, telephone numbers or mobile contact and e-mail id inside the sealed envelope. The tender are likely to be opened on the next working day, in the Office of the Medical Superintendent and Head of Department, A.G.M.C. & G.B.P. Hospital, Agartala. Bidders or their authorized representatives should remain present during the opening of the quotations.
5. If any item worked is found to be not of standard quality, the quantity of “not of standard quality items” supplied should be taken back and replaced by fresh stock at own cost of bidder.
6. Extension of rate for supply may be considered for 1<sup>st</sup> year to the approved bidder on the basis of satisfactory performance and execution of work order in time and in terms of quality.
7. The bids should be submitted in two separate sealed envelopes inside a sealed cover envelope. The contents of the bids should be as:
  - A. Technical bid:**
    - i. Photocopy of Relevant trade license.
    - ii. Photocopy of PAN Card.
    - iii. Photo copy of GST Registration.
    - iv. Supply Experience should be not less than 2 (Two) years in relevant field. (Work order must be enclosed year wise).
    - v. P-Tax Clearance certificate.

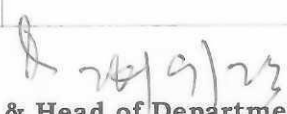
  
**Medical Superintendent & Head of Department  
A.G.M.C. & G.B.P. Hospital, Agartala.**

**B. Financial bid:**

- i. Rate of item along with specification.
  - ii. Rate should be inclusive of all taxes (including GST) and for F.O.R door delivery basis.
8. Payment of Bill will be made after successful completion of work.
9. Income tax/GST will be deducted from the bill at the time of payment as per Govt. rule.
10. The rate which will be approved through this NIT will remain valid for 1(One) year from the date of issue of approval.
11. *The work order must be executed within 30 (Thirty) days from the date of issuance of the purchase/ supply work order. A penalty @1% on the total value shall be charged for every week or part of week of delay beyond stipulated date of supply up to 10 (Ten) weeks. Failure to supply by 10 (Ten) weeks in addition to 30(Thirty) days, the supply order shall be treated as cancelled. If the concerned bidder cannot supply the required item within the stipulated time, necessary action will be taken against the bidder by the competent authority. However, relaxation will be entertained only in special circumstances (Natural calamities, war or any other situation beyond human control).*
12. *EMD ( Earnest Money Deposit) Rs. 10, 000/- (Rupees Ten Thousand) only should be submitted by the bidder through Demand Draft from any National Bank of India in favour of the Medical Superintendent & Head of Department, AGMC & GBPH, Agartala.*
13. *The Demand Draft of EMD should be submitted with the documents of Technical Bids in a sealed envelope.*
14. *The successful bidder should be submitted 5% security Money on total contract value (above Rs. 5,00,000/-) within 15 (fifteen) days from the date of issuance of the Supply/ Work order.*
15. *The Security money will be released after successful completion of the validity period of the approved list.*
16. *The Bidder/ Vendor must demonstrate the relevant item at the time of Technical Bid evaluation at AGMC & GBPH .*
17. The quantity mentioned in NIT may increase or decrease in numbers at any time.
18. The NIT can be cancelled at any point of time by the authority without any prior notice.
19. The NIT may be Collection from [www.agmc.nic.in](http://www.agmc.nic.in) as on before 16 / 10 / 2023.

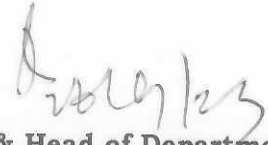
**20. Details of work is as follows:**

Sl. No.	Name of Item with Specification	Basic rate per Unit (Excluding GST)	Total rate per Unit (Including of GST/Taxes)
A.	B.	C.	D.
1.	USG Film Envelope – Size:11” x 13” Sunshine Glossy single printing envelopes of 120 GSM		
2.	MRI Film Envelope - 15” x 19” Sunshine Glossy single printing envelopes of 120 GSM		
3.	R-Ray Film Envelope - 11” x 13” 120 micron PP bags, single printing plus handle pasted with PUR glue		
4.	CT Scan Film Envelope - 15” x 19” 120 micron PP bags, single printing plus handle pasted with PUR glue		

  
**Medical Superintendent & Head of Department**  
**A.G.M.C. & G.B.P. Hospital, Agartala.**

Copy to:-

1. The Principal, A.G.M.C., Agartala, Tripura west. For Display in Notice Board.
2. The Medical Superintendent, I.G.M Hospital, Agartala, for Display in Notice Board.
3. The Medical Superintendent, Cancer Hospital, Agartala for Display in Notice Board.
4. The Nodal Officer, IT Section, AGMC & GBPH, Agartala for publication in the AGMC College website.
5. The Received & Dispatch Section, Office of the Medical Superintendent & Head of Department, AGMC & GBPH, Agartala.



**Medical Superintendent & Head of Department  
AGMC & GBPH Hospital, Agartala.**